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| MEETING: | Penistone Area Council |
| DATE: | Thursday, 6 April 2017 |
| TIME: | 10.00 am |
| VENUE: | Council Chamber, Penistone Town Hall |

MINUTES

Present Councillors Barnard (Chair), David Griffin, Hand-Davis, Unsworth and Wilson.

43 Declarations of pecuniary and non-pecuniary interests

No Members declared an interest in any item on the agenda.

44 Update on the Principal Towns Programme (PAC.06.04.2017/8)

Fiona O'Brien, Principal Town Project Manager was invited to the meeting to provide an update on the Principal Town Programme.

Members noted the dates for the Commissioning Board, and it was suggested that the September meeting may be a little ambitious, but they would start meeting in earnest from January, 2018.

The Board would be looking for well evidenced bids that showed the need within the area, and the rationale for the potential impact. Following consideration, the Board would then make recommendations to Cabinet for approval.

The meeting considered the essential criteria for the programme, this included:- providing a return on investment; leverage of investment from other funding sources; an impact on Corporate Priorities; and a clear evidence base including community involvement.

The meeting discussed how to generate and develop ideas for the area. It was noted that the Penistone Community Led Plan and emerging Neighbourhood Development Plan would offer useful sources of information and previous consultation.

Following discussion it was agreed that the Area Council Members meet initially to consider the available information, before holding a wider consultation meeting with relevant stakeholders. It was acknowledged that Penistone had a large number of locally based businesses, whose input would be valuable in this process.

RESOLVED:-

- (i) That the update be received and thanks be given to Principal Town Project Manager for her report;
- (ii) That a workshop for Area Council Members be arranged to consider information and discuss the programme in more detail.

45 Minutes of the Penistone Area Council meeting held on 9th February, 2017 (PAC.06.04.2017/2)

The Area Council received the minutes of the previous meeting held on 9th February, 2017.

It was confirmed that Wifi had been installed at the market barn and was now operational. It was acknowledged that feedback on take up would be provided at a later date. Revenue costs had been provided for 12 months, with stallholders potentially contributing to ongoing costs should the value of the system be proven.

Work had been undertaken with the Targeted Youth Worker to promote responsible use of the space and of the Wifi and encourage young people to value and respect the space.

RESOLVED that the minutes of the Penistone Area Council meeting held on the 9th February, 2017 be approved as a true and correct record.

46 Minutes from Penistone East and West Ward Alliance held on 9th February, 1st March, and 23rd March 2017 (PAC.06.04.2017/3)

The meeting received the notes from the Penistone East and West Ward Alliance meetings held on 9th February, 1st March, and 23rd March, 2017. It was noted that the notes did not reflect Councillor Unsworth's declaration of non-pecuniary interest in relation to his position as governor of Penistone Grammar School and the application from the school to the Ward Alliance Fund.

RESOLVED that the notes from the Penistone East and West Ward Alliance meetings be received.

47 Report on the Use of Ward Alliance Funds (PAC.06.04.2017/4)

Members heard how, at the time of the report being published, £4,449.06 remained from an opening budget of £51,000.

However, this had subsequently been fully allocated by the end of the financial year. Therefore, there would be no carry forward to 2017/18.

Members discussed the scenario where appellants may have spent over their original allocation. It was suggested that if this occurred the appellant would be required to report back to the Ward Alliance for them to consider whether additional finance could be provided.

RESOLVED that the report be noted.

48 Performance Report (PAC.06.04.2017/5)

The Area Council Manager introduced the item, referring to Part A which provided the cumulative impact of the Area Council's investment to date. Since the previous report two full time equivalent jobs had been created, and there had been two further work experience placements taken up.

Of the finance invested, 83% had been spent locally. It was expected that this could be reduced slightly as two recently recruited workers were from outside the Borough; however they were still relatively local. Members discussed the permanency of the

posts created; suggesting it would be useful to report on which of the jobs created would become permanent.

Members noted the significant increases in the numbers of adults and young people volunteering, with this being attributed to the increasing number of commissions going live. Members also noted the variety of opportunities available.

The Area Council Manager then drew attention to Part B of the report where a commentary was provided on each of the contracts.

The current contract with the Clean and Tidy team was due to come to an end 30th April, 2017, but it was noted that this would be extended until the end of May with underspend within the budget of the contract. This would allow the team to support work in preparation for the Tour De Yorkshire. Examples of the work undertaken were discussed, which included developing land art along the route. It was noted that this would shortly feature on Facebook, highlighting opportunities for volunteers to be involved. It was suggested that some examples of the roles involved would be useful.

For the advice service, Members noted that the contract monitoring visit was set to take place w/c 10th May, with the output of this being considered at the Area Council meeting on 8th June, 2017. With regards to queries in relation to the return on investment figures, it was noted that £63 per £1 invested referred to projected figures, rather than actuals. It was acknowledged that future reports would use actual figures to allow greater ease of comparison. Future reports would also recognise the volunteer commitment encouraged by the commission.

The meeting received feedback relating to Penistone FM Young People In Radio project. The project continued to grow and develop, with four young people now trained to Level 1, with them all wanting to continue to Level 2. Attention was drawn to a number of case studies circulated, with one young person developing her skills as a community reporter. It was agreed to circulate any opportunities for reporting to the Area Council Manager.

With regards to the Scouts Activity Centre Development, the meeting heard how 240 young people were on the waiting list to join, however the low numbers of leaders prohibited this. The project had trained 10 adult leaders to help expand provision, and 25 older scouts had also undertaken training in the hope that they could be retained in the future as volunteers. All other targets had also been met.

Members noted that the commission to reduce social isolation in older and vulnerable people had been given a working title of the 'Social Inclusion Project'. Noted was the significant amount of promotion and publicity undertaken, and it was acknowledged that this would include reference to the project being funded by the Area Council in the future, and Members would also be invited to future events.

The workers in post had made a number of positive connections with local groups and societies, and had already positively assisted clients with significant and complex needs.

Members noted that the volunteer car service had two volunteer drivers engaged, and had recently given its first lift.

The meeting went on to consider the performance of the Penistone Youth Project, which had been performing well on the whole. 40 young people had been involved in a range of 'Love Where You Live' activities. It was noted that the number of young people attending three or more sessions would be monitored to give an indication of retention.

RESOLVED that the report be noted.

49 Procurement and Financial Update (PAC.06.04.2017/6)

The Area Council Manager spoke to the item, first referring to the Working Together Fund. Members noted that just over £105,000 remained allocated to the fund, but panels had been arranged to be held in April and July.

The meeting discussed the composition of the panel and it was agreed that Councillor Wilson and Unsworth would represent their respective wards.

With regards to the procurement for a new Clean and Tidy Service, it was noted that discussions were taking place regarding TUPE implications from the existing service. As soon as this was resolved, the tender would be advertised. It was agreed that a representative from each of the wards would sit on the tender evaluation panel, and dates would be circulated once available.

The attention of Members was drawn to the finance update provided. It was noted that around £50,000 remained in the 2017/18 budget. Members discussed potential uses of the finance, including potentially devolving finance to the Ward Alliance, and funding targeted environmental enforcement in the area. As part of the discussion, following receipt of positive feedback, it was agreed to fund the distribution of an additional edition of the community magazine.

RESOLVED:-

- (i) That the report be received;
- (ii) That Councillors Wilson and Unsworth represent their respective wards as part of the Working Together Fund Grants Panel;
- (iii) That a Member of each of the Penistone East and Penistone West Wards takes part in the tender evaluation panel for the Clean and Tidy Service;
- (iv) That the production and distribution of a further edition of the community magazine is approved at a cost of £3,362.

50 Tour De Yorkshire (PAC.06.04.2017/7)

Councillor Hand-Davis spoke of the recent decoration of the church, as part of the preparation for the Tour De Yorkshire, with more planned over the coming three weeks.

Thanks were given to Mark Dransfield and his successful negotiations, which has resulted in three sportifs riding through the town on the day of the race. Thanks were also given to all those who had supported arrangements so far, with the Town Council and Penistone Show Committee having organised events to coincide with the Tour.

Land art was being created, which was hoped would feature on television, and it was hoped that the route would be ridden for months after the event.

Members praised the decoration in Oxspring, and the window displays in Penistone.

RESOLVED that the report be noted.

Chair